

ISSUE THREE:
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News of the latest frameworks available to Schools

The Office of Government Procurement has recently concluded a number of new framework agreements which are available to all primary and post-primary schools for use. Full details of each framework, the range of goods and services covered and the defined draw-down mechanism is available to 'registered' buyers on www.procurement.ie. These details can to be found on the dedicated Schools page within the Buyer Zone on www.procurement.ie.

Multi-Supplier Framework for the Supply of Laboratory/ Research Chemicals & Reagents - The Framework covers over 900,000 Laboratory/Research Chemicals & Reagents products across 17 Lots. <https://bz.procurement.ie/contracts/4162>

Multi Supplier Framework Agreement for the Provision of Wide Area Network Connectivity Services - The supply, installation, commissioning and maintenance of Wide Area Network connectivity <https://bz.procurement.ie/contracts/4163>

Multi-Supplier Framework for the Provision of Stationery and Office Supplies: <https://bz.procurement.ie/contracts/4152>



Who are the suppliers in each Lot?

LOT	Framework Member Awarded Initial Goods Contracts	Contract Start Date
2	Lyreco Ireland Ltd	01/07/2017
3	Jones Business Systems Ltd	01/07/2017
4	Office Depot Ireland Ltd	01/07/2017
5	Fagan Office Supplies Ltd (Consortia with Stakelum Office Supplies)	06/06/2017
6	Codex Ltd (Prime Contractor) Consortia with Kelly Office Supplies Ltd	01/07/2017
7	Eciffo Office Ltd (Prime Contractor) Consortia with Spicers Ireland Ltd	01/07/2017

Which Lot covers my school?

LOT	Schools by Geographical Location
2	Schools located in Dublin, Kildare, Louth, Meath and Wicklow
3	Schools located in Carlow, Kilkenny, Waterford and Wexford
4	Schools located in Clare, Cork, Kerry, Limerick and Tipperary
5	Schools located in Laois, Longford, Offaly and Westmeath
6	Schools located in Galway, Leitrim, Mayo, Roscommon and Sligo
7	Schools located in Cavan, Donegal and Monaghan

Pricing has been agreed for the specific items contracted under each Initial Goods Contract awarded at individual Lot level;

- Prices are fixed for the duration of each Initial Goods Contract;
- All prices are inclusive of delivery and exclusive of VAT;
- A catalogue of contracted products with pricing detail is available to Clients in various formats including: softcopy; hardcopy and / or e-catalogue from the contracted supplier for your Lot.
- There are no additional discounts available under these contracts.

How does my school engage?

- Go to the www.ogp.gov.ie website to download a copy of the Notification to Activate Goods Form (NAGF/ Schedule E).
- Prior to placing any orders with the relevant Framework Supplier for your Lot, Clients must complete, sign and return your authorised NAGF to the appropriate contracted supplier.

COMING SOON

For your information, framework arrangements in the following area will become available to in or around the new academic year.

■ School Book Rental Scheme

■ PC's and Laptops

Currently underway is a project to provide direct access arrangements to schools for a standard spec and a higher spec for School PCs and Laptops (by direct access we mean that the procurement process has been completed on your behalf and your school can order these devices directly from the appointed supplier). It is anticipated that schools will be able to directly source their PC and Laptop requirements under these new arrangements by early/mid-September.

Once this project has been completed successfully, the procedure will then be repeated across four other ICT hardware OGP frameworks, again with the determination to remove the procurement process from schools, and deliver direct access sourcing arrangement for a broad range of ICT devices.

Other topics of interest to schools

Procurement Guide for Schools

By now, every school in the country should have received a printed copy of the SPU's 'Guidance for Schools on Good Procurement Practices'. The guide is intended as a reference for best practice, which may be consulted by school personnel for guidance on all aspects of procurement which impacts upon the operation of their school. The guide takes a practical step by step approach to advising on appropriate procurement processes for schools.

If you have not received your copy or would like additional copies please email procurementssupport@jmb.ie, providing your full postal address. A copy of the guide is also available as *Gaeilge*. 'Soft' copies of both versions can be downloaded from here - <https://www.jmb.ie/procurement-guide>

Dedicated schools page on www.procurement.ie

The dedicated information page for schools is now live on www.procurement.ie. To access the page, school personnel must be a registered user with the website, and navigate to the 'Buyer Zone' - <https://bz.procurement.ie/useful-links> Further enhancements to improve the user experience are being currently considered.

The Schools Procurement Unit wishes to extend our good wishes to all school communities for an enjoyable and relaxing Summer break. The SPU office is open throughout the school holiday period and look forward to continuing our support and service for your school procurement needs.

For your general enquires, specific feedback or suggestions on how we can improve our service to your school or to the schools sector generally, please see our contact details below.

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