**Electricity/Natural Gas Contract for Primary and Second Level Schools**

**Data Collection Form**

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| **School name:**  **Please insert your School’s full and complete official name, as per the Department of Education records** |  |
| **Utility Required: (electricity, natural gas, or, both)** |  |
| **MPRN number for Electricity**  **GPRN number for Gas** |  |
| **School address:** |  |
| **School Roll number:** |  |
| **School Management Body membership: (e.g. CPSMA, JMB, ET, ACCS, etc.)** |  |
| **Contact details:**  **(name of contact person, email address and telephone number)** |  |
| **Date:** |  |
| **NB Please attach current electricity/natural gas invoice(s) with this form.** | |

You can return this form to:

[support@ogp.gov.ie](mailto:support@ogp.gov.ie) and cc: [procurementsupport@spu.ie](mailto:procurementsupport@spu.ie).

Please retain a copy for your records.

Or by post to:

Energy Team (Schools)

Office of Government Procurement

O.P.W. HQ,

Jonathan Swift St, Trim, Co Meath. Tel: (076) 100 8000