

USE CENTRALLY
PROCURED GOODS AND
SERVICES WHERE
AVAILABLE.

DEVELOP SUSTAINABLE
PROCUREMENT POLICY
FOR YOUR SCHOOL

INVOLVE THE WHOLE
SCHOOL. GET STUDENTS
INVOLVED.

TEACHING AND
LEARNING IN SYNC

DON'T SPEND HOURS
SAVING A EURO -
CONSIDER THE TOTAL
COST OF PROCUREMENT.

LOOK FOR
ALTERNATIVES -
BRANDED PRODUCTS
MAY NOT ALWAYS BE
THE BEST.

IMPROVE YOUR BUYING
POWER - WORK
COLLABORATIVELY
(WITH NEIGHBOURING
SCHOOLS) WHEREVER
YOU CAN.

DO YOUR RESEARCH!

KNOW YOUR OWN
POWER - HOW MUCH
CAN YOU SPEND - WHAT
ARE THE LIMITS?

PLAN AHEAD - IDENTIFY
YOUR REQUIREMENTS
EARLY TO GET THE BEST
DEAL

TRAIN RELEVANT
STAFF/DELEGATE AND
GET BUY IN FROM
STAFF.

TIPS FOR ACHIEVING SUSTAINABLE PROCUREMENT IN SCHOOLS